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Duke University School Research Partnership Manual for Researchers

October 2023

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Duke University School Research Partnership

I. Introduction

The Duke University School Research Partnership (SRP) was established with support from the Office of the Provost and the Center for Child and Family Policy in 2006. The mission of SRP is to facilitate collaboration between Duke and area school districts to create and maintain mutually beneficial relationships. SRP strives to assist researchers with obtaining approval to conduct school-related studies. This function streamlines processes with the goal of maximizing the benefits of the research conducted for school districts, schools, K-12 students, and Duke researchers. Researchers may include faculty, staff, and students from Duke University, Duke University Medical Center, and other organizations collaborating with Duke on research projects.

This manual provides a brief guide to conducting research with school districts located in close proximity to Duke. If you desire information about, or assistance with, other districts, please contact SRP. The manual includes the following sections:

- Introduction
- SRP services and activities
- Considerations for obtaining support to conduct research in schools
- Information on selected school systems, such as:
 - makeup of the student population
 - the number of schools
 - links to websites where one can find more detailed information about districts, schools, test score data, etc.
 - school district contacts for inquiring about conducting research in those districts

II. SRP Services and Activities

SRP works to support researchers across Duke in their efforts to initiate and carry out research in school districts and schools. SRP's services for Duke researchers include:

- Providing information about research proposals for nearby school districts.
- Facilitating access to information about research projects for school districts and charter schools in other areas of North Carolina.
- Guidance on strategies for presenting proposed research projects to districts and/or schools to maximize the potential benefits for both the researcher and the district/school and to increase the likelihood that the proposal will be accepted.
- Assistance with proposal submissions to school districts.
- Assistance with identifying schools likely to be a good fit for studies, following approval of the research by the district.
- Ongoing relationship development between Duke and school district/school representatives.

Researchers are not required to consult with SRP as part of the process of submitting their proposals to school districts or schools. We encourage you, however, to contact SRP as we may be able to provide various types of assistance depending on the case. The earlier you let us know that you intend to pursue a schools-related research project, the more likely it is that we will be able to help.

Even if you do not request assistance from SRP, we would appreciate learning about your proposed project and whether it is approved. This will help us stay informed about Duke's overall presence in schools as well as the success rate for research proposals. It will also help identify potential partners for future research proposals and Duke-school partnerships.

A key component of SRP's efforts is to ensure that school districts and schools benefit from the studies in which they participate. SRP's services for school districts and schools include:

- Hosting education-related events for the Duke community, school district stakeholders, and community and state leaders.
- Disseminating research findings via print and online publications.
- Ongoing relationship development between Duke and school district/school representatives.

For further information, visit:

<https://childandfamilypolicy.duke.edu/engagement/school-research-partnership/>

SRP Director:

Leslie Babinski, Ph.D.
Associate Research Professor
leslie.babinski@duke.edu
(919) 613-9296

III. Considerations for obtaining support to conduct research in schools

School systems are understandably concerned with the impact a study may have on instructional and staff time. Although the time commitment will be important factors in the types of studies that districts will support, there is significant variability in the type of research that will be acceptable to different districts. A study that would not be approved in one district may very well be supported in another.

The districts for which information is provided in this manual range from large urban districts to relatively small rural districts and vary considerably in the degree to which decisions are made by individual schools versus central office administrators. Thus, an important role that SRP can play is helping faculty, researchers, and graduate students identify school systems that are most likely to be receptive to their proposal.

The remainder of this document provides school district background and information about how to request approval for a research study in the Durham Public Schools, all of the districts that border Durham (Chapel Hill-Carrboro, Chatham, Granville, Orange, Person, and Wake), and Johnston and Charlotte-Mecklenburg because of past faculty interest in those districts. We also include the following school districts: Alamance, Cumberland, New Hanover, and Pender.

Conducting research in other North Carolina counties and nationally

The majority of school districts in North Carolina are much smaller than the Durham, Charlotte-Mecklenburg, and Wake districts and do not have formal offices of research and evaluation to field research applications from researchers. SRP can help determine the appropriate staff involved in reviewing research applications within particular school districts.

In some cases, school districts without a formal research office and those that are not in close proximity to Duke and other research institutions may be more amenable to approving

research study requests because they are less likely to receive as many requests as the larger, closer districts.

To pursue research studies in other states, in addition to going directly to the state(s) and district(s) of interest, there are multiple sources of information about individual districts and conducting school-based research, including the following:

- <http://nces.ed.gov/Globallocator/> The National Center for Education Statistics' site allows searches of public and private schools by zip code and distance from zip code. Search results include information such as school type (public, private, charter), size, demographics, and free and reduced lunch enrollment.

IV. Information on selected school systems

This section includes an overview of selected school districts and their policies regarding research. Durham is listed first, followed by other districts in alphabetical order.

If you would like to submit an application for research in a North Carolina public school system, we encourage you to contact SRP to discuss whether we can assist you. You may also wish to directly contact the relevant office for the system(s) where you hope to conduct the research. Some systems have staff who are responsible for reviewing and approving research applications.

Note: The information available for each district may differ. In addition, extensive information about individual school districts is available at the N.C. Department of Public Instruction website, <https://www.dpi.nc.gov/>. You may also be interested in the North Carolina Education Research Data Center, housed at Duke's Center for Child and Family Policy, <https://childandfamilypolicy.duke.edu/north-carolina-education-research-data/>.

The information contained in this document stems from conversations with school district personnel and information from the districts' websites. Please verify the accuracy of individual district's forms and policies as changes may have occurred. Also, please remember that the School Research Partnership is available to assist you in preparing your research application and in helping you get your study placed. Contact Leslie Babinski – leslie.babinski@duke.edu – for assistance.

DURHAM PUBLIC SCHOOLS – OVERVIEW

<p>ADDRESS/PHONE 511 Cleveland Street P.O. Box 30002 Durham, NC 27702 (919) 560-3749</p>	<p>www.dpsnc.net</p>
<p>SUPERINTENDENT Pascal Mubenga, Ph.D. (919) 560-3749 Pascal_Mubenga@dpsnc.net</p> <p>Luvenia Foster, Executive Assistant Luvenia_Foster@dpsnc.net</p>	<p>https://www.dpsnc.net/domain/76</p>
<p>KEY CONTACT(S) FOR RESEARCH</p> <p>Refer to website at right for current information.</p> <p>Dr. Albert Royster, Executive Director of Research & Accountability Email: albert_royster@dpsnc.net (Always copy Meredith Mooney (Meredith_Mooney@dpsnc.net))</p> <p>Direct inquires and completed applications to:</p> <p>Meredith Mooney (Meredith_Mooney@dpsnc.net) Administrative Assistant to Executive Director, Al Royster Jr., Ed.</p> <p>Department of Research & Accountability</p> <p>511 Cleveland Street Durham, NC 27701 Phone: (919) 560-2000, extension 21027 Email: meredith_mooney@dpsnc.net</p>	<p>https://www.dpsnc.net/domain/149</p> <p>This page provides information on conducting research in DPS and links to the necessary application forms.</p>

<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 31 elementary schools • 9 middle schools • 1 K-8 • 10 high schools (some are small programs) • 2 secondary schools (grades 6-12) • 3 specialty schools (alternative, hospital, virtual) • 56 total 	<p>https://www.dpsnc.net/domain/78</p>
<p>STUDENTS (#) 31,124 students in 2022-2023</p> <p>Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216::NO:: :</p>	<p>STUDENT DEMOGRAPHICS: American Indian: 42 Asian: 649 Hispanic/Latino: 10,867 Black: 11,990 White: 6,034 Two or More Races: 1,700 Hawaiian/Pacific Islander: 22</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216::NO:: (enter 2023 as the year; default is 2011)</p>
<p>DATA (including demographic, enrollment, and test score data)</p>	<p>Facts & Figures about Durham Public Schools: https://www.dpsnc.net/domain/78</p> <p>Demographic/Enrollment Numbers: https://www.dpsnc.net/site/Default.aspx?PageID=324</p> <p>Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216::NO::</p> <p>NC DPI School Report Cards: https://www.dpi.nc.gov/data-reports/school-report-cards</p> <p>Visit NC Department of Public Instruction website at https://www.dpi.nc.gov/data-reports</p>

Conducting Research in Durham Public Schools

If you are interested in conducting research in the Durham Public Schools (DPS), we encourage you to contact SRP to discuss whether we can assist you. ***DPS strongly requests that applications be reviewed by the School Research Partnership before being submitted to DPS.*** This can facilitate your application approval.

Durham Public Schools has an application procedure for requesting approval to conduct research with their students and/or staff populations. Please review the application deadlines and other instructions at <https://www.dpsnc.net/Page/458>

It is also important to note that DPS charges \$100 to review an application to conduct research.

Please also note:

“In addition, DPS automatically disqualifies the following types of research applications: Undergraduate and Master's research studies as well as external doctoral research studies. DPS does allow and accept internal doctoral research study applications.” (as per [DPS Board of Education Policy 5230](#))

Researchers should not contact principals or schools prior to having their application officially approved by DPS.

ALAMANCE-BURLINGTON SCHOOL SYSTEM – OVERVIEW

<p>ADDRESS/PHONE 1712 Vaughn Road, Burlington, NC 27217-2916 (336) 570-6060 (P) (336) 570-6218 (F)</p>	<p>https://www.abss.k12.nc.us/</p>
<p>SUPERINTENDENT Dr. Dain Butler Dain_Butler@abss.k12.nc.us Phone: 336-438-4002</p>	<p>https://www.abss.k12.nc.us/page/superintendent-information</p>
<p>KEY CONTACT(S) FOR RESEARCH Revonda Johnson Chief Academic Officer (336) 438-4000 ext. 20070 revonda_johnson@abss.k12.nc.us</p>	<p>Detailed instructions available at this page: https://www.abss.k12.nc.us/page/conducting-research-in-abss</p>
<p>SCHOOLS (# AND TYPE)*</p> <ul style="list-style-type: none"> • 20 elementary schools (K-5) • 7 middle schools (grades 6-8) • 7 traditional high schools (grades 9-12) • Alamance-Burlington Early College (on the campus of Alamance Community College) • Alamance-Burlington Career and Technical Education Center • Ray Street Academy (alternative learning for grades K-12) • Alamance Virtual School 	<p>https://www.abss.k12.nc.us/</p> <ul style="list-style-type: none"> • Check “School” dropdown
<p>STUDENTS (#) 22,198 students in 2022-2023</p> <p>Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO:::</p>	<p>American Indian: 54 Asian: 357 Hispanic/Latino: 6,552 Black: 5,434 White: 8,249 Two or More Races: 1,530 Hawaiian/Pacific Islander: 22</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216:::NO::: (enter 2023 as the year; default is 2011)</p>

<p>DATA (including demographic, enrollment, and test score data)</p>	<p>NC DPI School Accounting and Reporting https://www.dpi.nc.gov/districts-schools/testing-and-school-accountability/school-accountability-and-reporting</p> <p>North Carolina School Report Cards: https://ncreports.ondemand.sas.com/src/</p> <p>Visit NC Department of Public Instruction website at https://www.dpi.nc.gov/data-reports</p>
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Conducting Research in Alamance-Burlington Schools

(From <https://www.abss.k12.nc.us/page/conducting-research-in-abss>, as of 10/11/2023)

The Alamance-Burlington School System welcomes periodic cooperation with individuals and agencies wishing to conduct research in the school system insofar as the proposed research is likely to result in improved services to students without detracting from the educational mission of the school.

Prior to beginning any proposed research and/or survey of students or staff members in the district, researchers must:

1. Familiarize themselves with ABSS Board Policy 4720 ([Student Surveys](#)) and 5230 ([Research Projects](#)).
2. Complete the [Application for Permission to Conduct Research](#).
3. Receive a signed letter of approval from the Alamance-Burlington School System and comply with each of its provisions.

Research requests will be reviewed on the last Friday of each month. Research requests will not be approved after September 15 for the fall semester or February 15 for the spring semester.

Please note: Alamance-Burlington School System receives a large number of research requests. Approval is not guaranteed, even when the proposal complies with ABSS Board Policies 4720 and/or 5230. Please allow sufficient lead time for approval. Many projects require Board approval, and most require significant groundwork during the approval process to ensure policy compliance and a good match between the researcher's project and appropriate research site and subjects.

Please contact revonda_johnson@abss.k12.nc.us if you have additional questions or need to provide additional documentation.

CHAPEL HILL-CARRBORO CITY SCHOOLS – OVERVIEW

<p>ADDRESS/PHONE 750 S. Merritt Mill Rd. Chapel Hill, NC, 27516 (919) 967-8211 (P) (919) 933-4560 (F)</p>	<p>https://www.chccs.org/</p>
<p>SUPERINTENDENT Dr. Nyah Hamlett (919) 967-8211 x 28226 superintendent@chccs.k12.nc.us</p>	<p>https://www.chccs.org/domain/1054 https://www.chccs.org/ Hover over ‘Our District’ Select ‘Leadership & Organization’</p>
<p>KEY CONTACT(S) FOR RESEARCH Diane N. Villwock, Ph.D. Executive Director, Assessment & Research (919) 967-8211, ext. 22409 dvillwock@chccs.k12.nc.us</p>	<p>The page below provides detailed information on submitting requests to conduct research in the Chapel Hill-Carrboro City Schools. https://www.chccs.org/site/Default.aspx?PageID=1174 https://www.chccs.org/domain/2488</p>
<p>SCHOOLS (# AND TYPE)*</p> <ul style="list-style-type: none"> • 11 elementary schools • 4 middle schools • 4 high schools • 1 Specialty: UNC Hospital School (school for young people being treated at UNC Hospital) 	<p>Overview: https://www.chccs.org/Page/11087</p> <p>School Data Profiles Report: https://app.powerbi.com/view?r=eyJrIjoiZmM3NzAwYTQtM2EwMC00YzAzLWJiMzQtZGFjNTFjNDRjYjNlIiwidCI6ImMyN2U1NDIkJTUyMzEtNDJjYS1hNmM2LTliNWM0Yzg0NzgwOCJ9&pageName=ReportSection819e116ccf90a6eb8b5c</p>

<p>STUDENTS (#) 11,403 students in 2022-2023</p> <p>Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO::</p>	<p>American Indian: 12 Asian: 1,502 Hispanic/Latino: 2,058 Black: 1,325 White: 5,623 Two or More Races: 881 Hawaiian/Pacific Islander:2</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216:::NO:: (enter 2023 as the school year; default is 2011)</p>
<p>DATA (including demographic, enrollment, and test score data)</p>	<p>School Report: https://www.chccs.org/Page/8454</p> <p>NC DPI School Report Card: https://www.dpi.nc.gov/data-reports/school-report-cards</p> <p>Visit NC Department of Public Instruction website at https://www.dpi.nc.gov/data-reports</p>

Conducting Research in Chapel Hill-Carrboro City Schools

If you are interested in conducting research in the Chapel Hill-Carrboro school system, we encourage you to contact SRP to discuss whether we can assist you.

Researchers who wish to work with the District's students and/or staff, as subjects in their research, must submit an:

- electronic copy of their IRB packet
- copy of the signed cover sheet showing IRB approval

Email submissions to:

Dr. Diane Villwock
Executive Director, Assessment & Research
dvillwock@chccs.k12.nc.us
919-967-8211 x 22409

CHARLOTTE-MECKLENBURG SCHOOLS – OVERVIEW

<p>ADDRESS/PHONE Mailing Address: P.O. Box 30035 Charlotte, NC 28230-0035 (980) 343-3000 (P)</p>	<p>https://www.cmsk12.org/</p>
<p>SUPERINTENDENT Dr. Crystal L. Hill superintendent@cms.k12.nc.us 4421 Stuart Andrew Blvd. Charlotte, NC 28217 (980) 343-3000</p>	<p>Superintendent: https://www.cmsk12.org/domain/101</p> <p>Leadership team: https://www.cmsk12.org/Page/110</p>
<p>KEY CONTACT(S) FOR RESEARCH Dr. Lindsay Messinger, Director, Research, Evaluation & Analytics (980) 343-1609 (P) lindsay1.messinger@cms.k12.nc.us</p>	<p>Detailed instructions are available here: https://www.cmsk12.org/Page/174</p> <p>and here: https://drive.google.com/file/d/1koy-Jn9QGezj25QtJX8maY95hqXcgHyO/view</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 102 elementary schools • 44 middle schools • 34 high schools • 4 alternative schools • 184 total schools 	<p>https://www.cmsk12.org/Page/8963</p>
<p>STUDENTS (#) 141,217 students in 2022-2023</p> <p>Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO:::</p>	<p>American Indian: 278 Asian: 9,858 Hispanic/Latino: 41,640 Black: 50,421 White: 34,191 Two or More Races: 4,638 Hawaiian/Pacific Islander: 191</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216:::NO::: (enter 2023 as year; default is 2011)</p>
<p>DATA (including demographic, enrollment, and test score data)</p>	<p>Performance Dashboard: https://www.cms.k12.nc.us/cmsdepartments/accountability/Pages/PerformanceDashboardNew.aspx</p> <p>District Report Card:</p>

	https://www.cmsk12.org/district-report-card NC School Report Card: https://www.dpi.nc.gov/data-reports/school-report-cards
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Conducting Research in the Charlotte-Mecklenburg Schools

If you are interested in conducting research in the Charlotte-Mecklenburg Schools, we encourage you to contact SRP to discuss whether we can assist you. The key contacts for research noted in the above table can provide advice about research feasibility and review/approve research applications. Research applications to CMS typically take approximately 30 days from submission to decision but may take longer.

Note from CMS:

We strongly encourage researchers to contact a district level staff member from the appropriate department when you are selecting your research topic. The district level staff can help develop your research questions to align with district priorities so that the study would provide actionable information. Please note this will not ensure your application will be approved but is a crucial first step.

We strongly recommend that researchers review the CMS [Research Guidelines](#) research before planning their research study.

To avoid duplicative research, please see the document below of Ongoing and Recently Completed Research Studies. We will likely deny any studies similar to studies on this list. If you would like more information on any of these studies to determine if your study might be duplicative, contact [Susie Freije](#), who will provide a copy of the research questions and proposal summary.

- [Ongoing and Recently Completed Research Studies](#)

CHATHAM COUNTY SCHOOLS – OVERVIEW

<p>ADDRESS/PHONE 468 Renaissance Dr., P.O. Box 128 Pittsboro, North Carolina 27312 (919) 542-3626 (P) (919) 542-1980 (F)</p>	<p>https://www.chatham.k12.nc.us/</p>
<p>SUPERINTENDENT Dr. Anthony D. Jackson, Superintendent ajackson@chatham.k12.nc.us</p> <p>Mrs. Kristin C. Guthrie Administrative Assistant to the Superintendent kguthrie@chatham.k12.nc.us (919) 542-3626 (P)</p>	<p>https://www.chatham.k12.nc.us/Page/20868</p>
<p>KEY CONTACT(S) FOR RESEARCH Dr. Amanda Hartness Assistant Superintendent for Academic Services and Instructional Support Division 369 West Street Pittsboro, NC 27312 (919) 542-3626 (P) ahartness@chatham.k12.nc.us</p>	<p>http://www.chatham.k12.nc.us/domain/1608</p> <p>Board of Education policies: https://boardpolicyonline.com/bl/?b=chatham_nc#&&hs=136278</p> <p>Any project involving the survey of students will be in compliance with applicable federal regulations as well as the district Research Process Guidelines</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 7 pre-k schools • 6 elementary schools • 5 K-8 schools • 3 middle schools • 4 traditional high schools • 1 alternative high school (SAGE Academy) • 1 Early College High School (the Chatham School of Science & Engineering) • 1 fully online school (Virtual Academy at Chatham Central) <p>*Data current as of 2022-2023 school year</p>	<p>Overviews of the school numbers and types can be found by going to the Chatham County Schools home page, hovering over Academics, and selecting Pre-Kindergarten, Elementary Education, Middle School, or High School.</p> <p>Links to individual school web sites are found on the home page, under the Schools drop-down menu.</p> <p>https://www.chatham.k12.nc.us/</p>

<p>STUDENTS (#) 8,954 students in 2022-2023</p> <p>Information taken from Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO:::</p>	<p>American Indian: 16 Asian: 137 Hispanic/Latino: 2,873 Black: 984 White: 4,483 Two or More Races: 447 Hawaiian/Pacific Islander: 14</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216:::NO::: (enter 2023 as year; default is 2011)</p>
<p>DATA (including demographic, enrollment, and test score data)</p> <p>School Testing Results: https://www.chatham.k12.nc.us/Page/20912</p> <p>First Ten Days, monthly, and historical enrollment information: https://www.chatham.k12.nc.us/Page/20910</p> <p>Demographic information on the school website: (current as of May 7, 2021) https://www.chatham.k12.nc.us/Page/23311</p>	<p>NC Report Cards: https://ncreports.ondemand.sas.com/src/</p> <p>NC DPI School Report Cards: https://www.dpi.nc.gov/data-reports/school-report-cards</p> <p>Visit NC Department of Public Instruction website at https://www.dpi.nc.gov/data-reports</p>

Conducting Research in the Chatham County Schools

Please submit a [Research Request Online Application Form](#) for review.

Approval Contact

Dr. Amanda Hartness

Assistant Superintendent for Academic Services and Instructional Support Division

Chatham County Schools

369 West Street, Pittsboro, North Carolina 27312

ahartness@chatham.k12.nc.us

If you are interested in conducting research in the Chatham County schools, we encourage you to contact SRP to discuss whether we can assist you. In addition, the key contact for research noted in the table above can provide guidance regarding specific research proposals.

CUMBERLAND COUNTY SCHOOLS – OVERVIEW

<p>ADDRESS/PHONE 2465 Gillespie Street Fayetteville, NC 28306 (910) 678-2300 (P)</p> <p>Mailing Address: P.O. Box 2357 Fayetteville, NC 28302</p>	<p>http://ccs.k12.nc.us/</p>
<p>SUPERINTENDENT Dr. Marvin Connelly, Jr., Superintendent ccssuperintendent@ccs.k12.nc.us</p> <p>Mrs. Linda Caesar, Executive Assistant lindacaesar@ccs.k12.nc.us (910) 678-2312</p>	<p>About the Superintendent: https://www.ccs.k12.nc.us/Page/1196</p> <p>Superintendent Welcome Letter: https://www.ccs.k12.nc.us/domain/1100</p>
<p>KEY CONTACT(S) FOR RESEARCH</p> <p>Communications and Public Relations Lindsay Whitley, Associate Superintendent Communications and Community Engagement (910) 678-2303 (P)</p>	<p>This page provides information on conducting research in CCS and links to the necessary application forms: https://www.ccs.k12.nc.us/domain/1621</p> <p>Board of Education Policy on Participation in Research Projects: https://boardpolicyonline.com/bl/?b=cumberland#&&hs=127953</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 50 elementary schools • 187 middle schools • 17 high schools • 2 virtual schools • 86 total schools 	<p>CCS District Profile: https://www.ccs.k12.nc.us/domain/2697</p>

<p>STUDENTS (#) 48,834 students in 2022-23 50,246 students in 2023-24</p> <p>Military/Federally Connected Students: 14,716 (29%) (from https://www.ccs.k12.nc.us/domain/2697)</p> <p>Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216::NO:: :</p>	<p>American Indian: 657 Asian: 981 Hispanic/Latino: 7,702 Black: 22,213 White: 12,568 Two or More Races: 4,470 Hawaiian/Pacific Islander: 243</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216::NO:: (enter 2023 as year; default is 2011)</p>
<p>DATA (including demographic, enrollment, and test score data)</p> <p>Data and Accountability: https://www.ccs.k12.nc.us/Domain/1623</p>	<p>Cumberland County Schools Planning Department: http://planning.ccs.k12.nc.us/ccs-demographics/</p> <p>NC DPI School Report Cards: https://www.dpi.nc.gov/data-reports/school-report-cards</p> <p>Visit NC Department of Public Instruction website at https://www.dpi.nc.gov/data-reports</p>

Conducting Research in the Cumberland County Schools

If you are interested in conducting research in the Cumberland County schools, we encourage you to contact SRP to discuss whether we can assist you. In addition, the key contact for research noted in the table above can provide guidance regarding specific research proposals.

Detailed information and related policy links can be found at this link:
<https://boardpolicyonline.com/bl/?b=cumberland#&&hs=127953>

GRANVILLE COUNTY PUBLIC SCHOOLS – OVERVIEW

<p>ADDRESS/PHONE 101 Delacroix Street Oxford, NC 27565</p> <p>Mailing Address: P.O Box 927 Oxford, NC 27565</p> <p>(919) 693-4613 (P) (919) 693-7391 (F)</p>	<p>http://www.gcs.k12.nc.us/</p>
<p>SUPERINTENDENT Dr. Stan Winborne</p>	<p>https://www.gcs.k12.nc.us/our-district/our-superintendent</p>
<p>KEY CONTACT(S) FOR RESEARCH Amy C. Rice Testing & Accountability Coordinator ricea@gcs.k12.nc.us</p> <p>Dinah Carter Data Manager for Testing & Accountability cmarterd@gcs.k12.nc.us</p>	<p>Board of Education Policy Code 5230 Participation in Research Projects: https://boardpolicyonline.com/?b=granville</p> <p>Testing and Accountability: https://www.gcs.k12.nc.us/departments/testing-and-accountability</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 7 elementary schools • 3 middle schools • 4 high schools • Granville Academy (K-12) • Phoenix Academy 	<p>Individual school information can be accessed from the home page. Select “Schools” in the top right-hand corner: https://www.gcs.k12.nc.us/</p>
<p>STUDENTS (#) 6,627 in 2022-2023</p> <p>Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO:::</p>	<p>American Indian: 15 Asian: 41 Hispanic/Latino: 1,621 Black: 2,319 White: 2,260 Two or More Races: 369 Hawaiian/Pacific Islander: 2</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216:::NO::: (enter 2023 as year; default is 2011)</p>
<p>DATA (including demographic, enrollment, and test score data)</p>	<p>DPI NC School Report Cards: https://www.dpi.nc.gov/data-reports/school-report-cards</p>

	<p>Granville Testing and Accountability: https://www.gcs.k12.nc.us/departments/testing-and-accountability</p> <p>NC Dept. of Public Instruction website: https://www.dpi.nc.gov/data-reports</p>
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Conducting Research in the Granville County Schools

If you are interested in conducting research in the Granville County schools, we encourage you to contact SRP to discuss whether we can assist you. In addition, the key contact for research noted in the above chart is available to discuss questions regarding research studies.

Granville County Schools does not have a formal application process to conduct research. Requests with as detailed information as possible about the proposed research should be sent to the key contact noted in the table above.

JOHNSTON COUNTY PUBLIC SCHOOLS – OVERVIEW

<p>ADDRESS/PHONE Physical Address: 2320 US 70 Business Hwy East Smithfield, NC 27577-1336</p> <p>Mailing Address: PO Box 1336 Smithfield, NC 27577</p> <p>(919) 934-6031 (P) (919) 934-2586 (F)</p>	<p>http://www.johnston.k12.nc.us</p>
<p>SUPERINTENDENT Dr. Eric Bracy, Superintendent</p> <p>Andrea Dublin, Asst to Superintendent andreadublin@johnston.k12.nc.us (919) 934-6032 x 8054</p>	<p>https://www.johnston.k12.nc.us/o/jcps/page/superintendent</p>
<p>KEY CONTACT(S) FOR RESEARCH Cherry Johnson Director of Research & Grant Development Johnston County Public Schools cherryjohnson@johnston.k12.nc.us (919) 934-4361 x 4090</p>	<p>https://boardpolicyonline.com/bl/?b=johnston#&&hs=157534</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 23 elementary schools • 13 middle schools • 8 high schools (some are small programs) • 1 K-8 school • 2 6-12 schools • 1 virtual school • 5 Specialty Schools/Programs • 48 total schools 	<p>Johnston County School Profiles: https://docs.google.com/document/d/1ogeTN9Kb9u1Sg1OHjrjVEhMDBtLOvtnGISEA7Y6EGIM/edit?usp=sharing</p>

<p>STUDENTS (#) 37,592</p> <p>Information taken from Johnston County district website: https://www.johnston.k12.nc.us/o/jcps/page/about-the-district</p>	<p>American Indian: 0.28% Asian: 0.85% Hispanic/Latino: 28.38% Black: 17.09% White: 48.13% Two or More Races: 5.22% Hawaiian/Pacific Islander: 0.95%</p> <p>https://www.johnston.k12.nc.us/o/jcps/page/about-the-district</p>
<p>DATA (including demographic, enrollment, and test score data)</p> <p>Public Information: Caitlin Furr (effective April 2021) Executive Director of Communication (919) 934-3865 x 7032 caitlinfurr@johnston.k12.nc.us</p>	<p>Visit NC Department of Public Instruction website at https://www.dpi.nc.gov/data-reports</p> <p>Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO::</p> <p>NC DPI School Report Card: https://www.dpi.nc.gov/data-reports/school-report-cards</p>

Conducting Research in the Johnston County Schools

If you are interested in conducting research in the Johnston County schools, we encourage you to contact SRP to discuss whether we can assist you. In addition, the key contact for research noted in the above table is available to discuss questions regarding research studies.

The Johnston County School District does not have a formal application process to conduct research. Requests to conduct research should be initiated with the key contact person listed above.

From Policy Code information at this link:
<https://boardpolicyonline.com/bl/?b=johnston#&&hs=157534>

The Johnston County Board of Education approves periodic cooperation with individuals and agencies wishing to conduct research in the school system insofar as the proposed research is likely to result in improved services to students without detracting from the educational mission of the school. The superintendent or designee shall review requests from individuals and/or agencies outside of the school system to distribute or administer any research project, survey, analysis or evaluation to students. Any such instrument must be approved by the superintendent or designee before a survey is administered or distributed to students.

NEW HANOVER COUNTY SCHOOLS – OVERVIEW

<p>ADDRESS/PHONE 6410 Carolina Beach Road Wilmington, NC 28412 (910) 254-4200 (P)</p>	<p>https://www.nhcs.net/</p>
<p>SUPERINTENDENT Dr. Charles Foust charles.foust@nhcs.net</p>	<p>https://www.nhcs.net/about-us/superintendent</p>
<p>KEY CONTACT(S) FOR RESEARCH Barbara Ussary Evaluation & Research Analyst barbara.ussary@nhcs.net 910-254-4221</p>	<p>http://media.microscribepub.com/landingpages/hanover.htm</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 25 elementary schools • 8 middle schools • 8 high schools • 2 alternative schools • 3 Pre-K Centers 	<p>https://www.nhcs.net/schools</p>
<p>STUDENTS (#) 25,082 (2023)</p> <p>Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO::: :</p>	<p>American Indian: 71 Asian: 393 Hispanic/Latino: 4,482 Black: 4,195 White: 14,651 Two or More Races: 1,257 Hawaiian/Pacific Islander: 33</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216:::NO::: (enter 2023 as year; default is 2011)</p>

<p>DATA (including demographic, enrollment, and test score data)</p> <p>Josh Smith, Chief Communications Officer josh.smith@nhcs.net</p> <p>Public Information Request Form: https://www.nhcs.net/divisions/communication/public-records-requests</p> <p>Annual Accountability Report: https://www.nhcs.net/about-us/annual-accountability-report</p>	<p>Visit NC Department of Public Instruction website at https://www.dpi.nc.gov/data-reports</p> <p>New Hanover County Schools Instruction and Academic Accountability: https://www.nhcs.net/divisions/instruction-and-academic-accountability</p> <p>National Center for Education Statistics District Search: https://nces.ed.gov/ccd/districtsearch/district_detail.asp?start=0&ID2=3703330</p>
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Conducting Research in the New Hanover County Schools

If you are interested in conducting research in the New Hanover County schools, we encourage you to contact SRP to discuss whether we can assist you.

ORANGE COUNTY SCHOOLS – OVERVIEW

<p>ADDRESS/PHONE 200 East King Street Hillsborough, NC 27278</p> <p>(919) 732-8126</p>	<p>http://www.orangecountyfirst.com/</p>
<p>SUPERINTENDENT Dr. James Merrill Superintendent ocs.superintendent@orange.k12.nc.us (919) 732-8126 x10001</p>	<p>https://www.orangecountyfirst.com/Page/756</p>
<p>KEY CONTACT(S) FOR RESEARCH Dr. Denise C. Greene Chief Academic Officer denise.greene@orange.k12.nc.us 919-732-8126</p> <p>Mr. Kevin B. Smith Chief Public Information Officer kevin.smith@orange.k12.nc.us 919-732-8126 x10005</p>	<p>District Leadership: https://www.orangecountyfirst.com/Page/756</p> <p>Public Records Request Form: https://www.orangecountyfirst.com/Page/1499</p> <p>Orange County Board of Education Policy on Research: https://www.boardpolicyonline.com/bl/?b=orange_county_nc#&&hs=958420</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 7 elementary schools • 3 middle schools • 2 high schools • 1 alternative school 	<p>https://www.orangecountyfirst.com/domain/32</p>

<p>STUDENTS (#) 7,116 students in 2022-2023</p> <p>Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO:::</p>	<p>American Indian:10 Asian: 129 Hispanic/Latino: 1,932 Black: 959 White: 3,533 Two or More Races: 552 Hawaiian/Pacific Islander: 1</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216:::NO::: (enter 2023 as year; default is 2011)</p>
<p>DATA (including demographic, enrollment, and test score data)</p> <p>For Demographics info, contact Joy Toellen, Student Information System Coordinator, at joy.toellen@orange.k12.nc.us</p>	<p>Visit NC Department of Public Instruction website at https://www.dpi.nc.gov/data-reports</p> <p>NC DPI School Report Card: https://www.dpi.nc.gov/data-reports/school-report-cards</p> <p>Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO:::</p>

Conducting Research in the Orange County Schools

If you are interested in conducting research in the Orange County Schools, we encourage you to contact SRP to discuss whether we can assist you.

The Orange County School system’s Board of Education policy states the following regarding research in the schools:

“The Orange County School System is supportive of the development of new educational knowledge through research within the local school community. The Board encourages agencies and individuals to conduct research on issues related to student achievement and the effective operation of the school system. The research should be well planned and supervised to the point that it provides the least interruption possible to the currently adjusted instructional program. All interested researchers must submit an application and receive approval from the Chief Academic officer prior to initiation of the research project. (03/06/2017)

Research applications to Orange County Schools typically take approximately two weeks from submission to decision but may require additional time to review.

PENDER COUNTY SCHOOLS – OVERVIEW

<p>Pender County Schools 925 Penderlea HWY Burgaw, NW 28425 (910) 259-2187 (P) (910) 259-0133 (F)</p>	<p>https://www.pender.k12.nc.us/</p>
<p>SUPERINTENDENT Dr. Brad Breedlove (effective Jan. 1, 2023) william_breedlove@penderschools.org</p>	<p>Article: https://www.pender.k12.nc.us/article/874874</p>
<p>KEY CONTACT(S) FOR RESEARCH</p> <p>Dr. Brad Breedlove (Superintendent) william_breedlove@penderschools.org → See 5230/5230-R Policies before contacting</p>	<p>Board of Education Policies on Participation in Research</p> <p>5230 Participation in Research Projects: https://www.pender.k12.nc.us/page/policy-5230-participation-in-research-projects</p> <p>5230-R Participation in Research Projects: https://www.pender.k12.nc.us/page/regulation-5230-r-participation-in-research-projects</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 1 preschool • 1 year-round school (K-8) • 8 elementary schools • 5 middle schools • 4 high schools • 1 alternative school 	<p>https://www.pender.k12.nc.us/page/about</p>
<p>STUDENTS (#) 10,724 in 2022-2023</p> <p>Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO:::</p>	<p>American Indian: 24 Asian: 62 Hispanic/Latino: 1,808 Black: 1,137 White: 7,112 Two or More Races: 575 Hawaiian/Pacific Islander: 6</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216:::NO::: (enter 2023 as year; default is 2011)</p>

<p>DATA (including demographic, enrollment, and test score data)</p>	<p>Visit NC Department of Public Instruction website at https://www.dpi.nc.gov/data-reports</p> <p>NC DPI School Report Cards: https://www.dpi.nc.gov/data-reports/school-report-cards</p>
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Conducting Research in the Pender County Schools

If you are interested in conducting research in the Pender County district, we encourage you to contact SRP to discuss whether we can assist you.

Requests to conduct research in Pender County Schools shall be made in writing to the Superintendent on forms provided by the district. Information on the application will include, at a minimum:

1. Statement of the research problem,
2. A description of the methodology,
3. A management plan describing the major steps required to conduct the research,
4. Copies of all research data gathering instruments and parent permission slips, and
5. A description of data analysis procedures.

More information, including necessary forms, can be found at this link:

<https://www.pender.k12.nc.us/page/regulation-5230-r-participation-in-research-projects>

PERSON COUNTY SCHOOLS – OVERVIEW

<p>ADDRESS/PHONE 304 South Morgan St. Roxboro, NC 27573 (336) 599-2191 (P) (336) 599-0844 (F)</p>	<p>https://www.pcsnc.org/</p>
<p>SUPERINTENDENT Rodney Peterson, Ph.D. petersonr@person.k12.nc.us (336) 599-2191 x153</p>	<p>Message from the Superintendent: https://www.pcsnc.org/page/message-from-the-superintendent</p>
<p>KEY CONTACT(S) FOR RESEARCH Rodney Peterson, Ph.D., Superintendent petersonr@person.k12.nc.us (336) 599-2191 x153</p>	<p>See Policy Code 5230: Participation in Research Projects: https://boardpolicyonline.com/?b=person (scroll to code 5230)</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 2 preschools • 7 elementary schools • 2 middle schools • 1 high school • 2 Alternative program <p>14 total schools</p>	<p>Data from: https://www.pcsnc.org/Page/1 (select About Us → Facts and Figures at top of page)</p> <p>Public School Review: https://www.publicschoolreview.com/north-carolina/person-county</p>
<p>STUDENTS (#) 5,339 students in 2023-2024 (from https://www.publicschoolreview.com/north-carolina/person-county) 4,322 students in 2022-2023 Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO::</p>	<p>American Indian: 14 Asian: 14 Hispanic/Latino: 553 Black: 1,316 White: 2,138 Two or More Races: 285 Hawaiian/Pacific Islander: 2</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216:::NO:: (enter 2023 as year; default is 2011)</p>

<p>DATA (including demographic, enrollment, and test score data)</p>	<p>Welcome Letter for Person County Schools' Report Cards: https://www.pcsnc.org/page/school-report-cards</p> <p>NC DPI School Report Cards: https://www.dpi.nc.gov/data-reports/school-report-cards</p> <p>Visit NC Department of Public Instruction website at https://www.dpi.nc.gov/data-reports</p>
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Conducting Research in the Person County Schools

If you are interested in conducting research in the Person County district, we encourage you to contact SRP to discuss whether we can assist you.

Person County Schools does not have a formal application process for requesting research approval. Written requests with as detailed information as possible about the proposed research should be sent to the superintendent.

WAKE COUNTY PUBLIC SCHOOL SYSTEM – OVERVIEW

<p>ADDRESS/PHONE 5625 Dillard Drive Cary, NC 27518 (919) 431-7400</p>	<p>http://www.wcpss.net/</p>
<p>SUPERINTENDENT Dr. Robert P. Taylor Use this link to email: https://www.wcpss.net/Page/264</p>	<p>https://www.wcpss.net/domain/82</p>
<p>KEY CONTACT(S) FOR RESEARCH As noted in the instructions, questions about applications can be sent to: wcpss-data-accountability@wcpss.net</p>	<p>Detailed application instructions are available at: https://www.wcpss.net/domain/2395</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 119 elementary schools • 38 middle schools • 31 high schools • 7 alternative schools • 3 K-8, 6-12 schools (academies) • 973 trailers (2021-22) • 198 total schools (2022-23) 	<p>http://www.wcpss.net/domain/100</p>
<p>STUDENTS (#) 158,357 students in 2022-2023</p> <p>Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO</p> <p>Year-by-year demographic data available on the Wake County Public School System website: https://www.wcpss.net/domain/100</p>	<p>American Indian: 343 Asian: 18,311 Hispanic/Latino: 30,448 Black: 34,655 White: 68,090 Two or More Races: 6,331 Hawaiian/Pacific Islander: 179</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216:::NO (enter 2022 as year; default is 2011)</p>

<p>DATA (including demographic, enrollment, and test score data)</p>	<p>Demographic information for the school system is available at http://www.wcpss.net/domain/100</p> <p>For WCPSS test score data, see: http://www.wcpss.net/site/Default.aspx?PageID=95</p> <p>Visit the NC Department of Public Instruction website at: https://www.dpi.nc.gov/data-reports</p>
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There is currently no distinction in our requirements for faculty vs. student applicants. All research proposals must adhere to the same standards. The Evaluation & Research Department staff members noted in the table above can provide advice about research feasibility and are responsible for reviewing and approving research applications.

Conducting Research in the Wake County Public School System

Research applications to WCPSS typically take approximately six weeks from submission to decision. Applications are typically reviewed monthly.

Before you consider submitting an [Application to Conduct Research in WCPSS](#) (“application”), please review [Board Policy 5230](#) for the definition of “research” and the conditions under which requests may be approved.

Extensive information about the topic “Request for Conducting Research” can be found at this link: <https://www.wcpss.net/domain/2395>

Excerpt from the 2018 Policy Manual, found at this link: https://boardpolicyonline.com/bl/?b=wake_new#&&hs=499837

Policy Code: 5230 Participation In Research Projects

The Wake County Board of Education encourages agencies and individuals to conduct research on issues related to student achievement and the effective operation of the school system.

For the purpose of this policy, "research" shall include (1) any collection of existing information (e.g., student test scores, attendance, grades, demographic information, etc.) that requires staff time to obtain and is not otherwise an existing public record; (2) any new data collection from students or staff, including but not limited to interviews, observations, and surveys of staff or students; and (3) any analyses of existing data that are not publicly available.

Data, Research, and Accountability staff may approve a request for participation in a research project if:

1. the research results ultimately may benefit students of the school system;
2. the project's purpose and methodology are compatible with the goals and objectives of the Board and school system;
3. the project will not disrupt instructional time;
4. the costs of the project (in student/staff time) are low and the likely benefits to WCPSS are high in terms of potential insights, valid and reliable outcomes, and impact on practice;
5. the project has been submitted to a federally-recognized Institutional Review Board (IRB) for clearance prior to the application being reviewed unless the study is being conducted by the state education agency or a federal government agency. Evidence of actual IRB approval will be required before data collection actually begins should approval be granted, but it is not necessary during the application stage; and
6. the project is consistent with the implementation of existing district or school-based initiatives and programs.

Staff are encouraged to involve other central office administrators, school administrators, teachers, and parents in making this assessment.

All approved research projects must comply with any applicable policies regarding surveys of students, student records, and confidentiality of personal identifying information.

Legal References: G.S. 115C-47, -230

https://www.ncleg.net/EnactedLegislation/Statutes/HTML/BySection/Chapter_115C/GS_115C-47.html

Adopted: September 4, 2018

Special thanks to the Provost's Office at Duke University
for supporting the School Research Partnership

Questions? Feedback? Contact:

Leslie Babinski, Ph.D.
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