

Duke | CENTER *for* CHILD
SANFORD & FAMILY POLICY

Duke University
School Research Partnership
Manual for Researchers

May 2022

<https://childandfamilypolicy.duke.edu/engagement/school-research-partnership/>

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Duke University School Research Partnership

I. Introduction

The Duke University School Research Partnership (SRP) was established with support from the Office of the Provost and the Center for Child and Family Policy in 2006. The mission of SRP is to facilitate collaboration between Duke and area school districts to create and maintain mutually beneficial relationships. SRP strives to assist researchers with obtaining approval to conduct school-related studies. This function streamlines processes with the goal of maximizing the benefits of the research conducted for school districts, schools, K-12 students, and Duke researchers. Researchers may include faculty, staff, and students from Duke University, Duke University Medical Center, and other organizations collaborating with Duke on research projects.

This manual provides a brief guide to conducting research with school districts located in close proximity to Duke. If you desire information about, or assistance with, other districts, please contact SRP. The manual includes the following sections:

- Introduction
- The services SRP provides
- Considerations for obtaining support to conduct research in schools
- Information on selected school systems, such as:
 - makeup of the student population
 - the number of schools
 - links to websites where one can find more detailed information about districts, schools, test score data, etc.
 - school district contacts for inquiring about conducting research in those districts

II. The services SRP provides

SRP's services for Duke researchers

SRP works to support researchers across Duke in their efforts to initiate and carry out research in school districts and schools. SRP's services for Duke researchers include:

- Providing information about research proposals for nearby school districts.
- Facilitating access to information about research projects for school districts and charter schools in other areas of North Carolina.
- Guidance on strategies for presenting proposed research projects to districts and/or schools to maximize the potential benefits for both the researcher and the district/school and to increase the likelihood that the proposal will be accepted.
- Assistance with proposal submissions to school districts.
- Assistance with identifying schools likely to be a good fit for studies, following approval of the research by the district.
- Ongoing relationship development between Duke and school district/school representatives.

Researchers are not required to consult with SRP as part of the process of submitting their proposals to school districts or schools. We encourage you, however, to contact SRP as we may be able to provide various types of assistance depending on the case. The earlier you let us know that you intend to pursue a schools-related research project, the more likely it is that we will be able to help.

Even if you do not request assistance from SRP, we would appreciate learning about your proposed project and whether it is approved. This will help us stay informed about Duke's overall presence in schools as well as the success rate for research proposals. It will also help identify potential partners for future research proposals and Duke-school partnerships.

SRP's services for school districts and schools

A key component of SRP's efforts is to ensure that school districts and schools benefit from the studies in which they participate. SRP's services for school districts and schools include:

- Hosting education-related events for the Duke community, school district stakeholders, and community and state leaders.
- Disseminating research findings via print and online publications.
- Ongoing relationship development between Duke and school district/school representatives.

For further information, visit:

<https://childandfamilypolicy.duke.edu/engagement/school-research-partnership/>

SRP Director:

Leslie Babinski, Ph.D.
Associate Research Professor
Director, Center for Child and Family Policy
leslie.babinski@duke.edu
(919) 613-9296

III. Considerations for obtaining support to conduct research in schools

School systems are concerned with the impact a study may have on instructional and staff time. Although the time commitment will be important factors in the types of studies that districts will support, there is significant variability in the type of research that will be acceptable to different districts. A study that would not be approved in one district may very well be supported in another.

The districts for which information is provided in this manual range from large urban districts to relatively small rural districts and vary considerably in the degree to which decisions are made by individual schools versus central office administrators. Thus, an important role that SRP can play is helping faculty and graduate students identify school systems that are most likely to be receptive to their proposal and to work with you to get it placed. While certain types of studies may be more difficult to place than others, many different types of projects can ultimately find a supportive school and school district, and our office is committed to helping you find a setting for your work.

The remainder of this document provides school district background and information about how to get an approval for a research study in the Durham Public Schools, all of the districts that border Durham (Chapel Hill-Carrboro, Chatham, Granville, Orange, Person, and Wake), and Johnston and Charlotte-Mecklenburg because of past faculty interest in those districts. We also include the following school districts: Alamance, Cumberland, New Hanover, and Pender.

Conducting research in other North Carolina counties and nationally

The majority of school districts in North Carolina are much smaller than the Durham, Charlotte-Mecklenburg, and Wake districts and do not have formal offices of research and evaluation to field research applications from researchers. SRP can help determine the appropriate staff involved in reviewing research applications within particular school districts.

In some cases, school districts without a formal research office and those that are not in close proximity to Duke and other research institutions may be more amenable to approving research study requests because they are less likely to receive as many requests as the larger, closer districts.

To pursue research studies in other states, in addition to going directly to the state(s) and district(s) of interest, there are multiple sources of information about individual districts and conducting school-based research, including the following:

- <http://nces.ed.gov/Globallocator/> The National Center for Education Statistics' site allows searches of public and private schools by zip code and distance from zip code. Search results include information such as school type (public, private, charter), size, demographics, and free and reduced lunch enrollment.

IV. Information on selected school systems

This section includes an overview of selected school districts and their policies regarding research. Durham is listed first, followed by other districts in alphabetical order.

If you would like to place a study in a North Carolina public school system, we encourage you to contact SRP to discuss whether we can assist you. You may also wish to directly contact the relevant office for the system(s) where you hope to conduct the research. Some systems have staff who are responsible for reviewing and approving research applications.

Note: The information available for each district may differ. In addition, extensive information about individual school districts is available at the N.C. Department of Public Instruction website, <https://www.dpi.nc.gov/>. You may also be interested in the North Carolina Education Research Data Center, housed at Duke's Center for Child and Family Policy, <https://childandfamilypolicy.duke.edu/north-carolina-education-research-data/>.

The information contained in this document stems from conversations with school district personnel and information from the districts' websites. Please verify the accuracy of individual district's forms and policies as changes may have occurred. Also, please remember that the School Research Partnership is available to assist you in preparing your research application and in helping you get your study placed. Contact Leslie Babinski – leslie.babinski@duke.edu – for assistance.

DURHAM PUBLIC SCHOOLS – OVERVIEW

<p>ADDRESS/PHONE 511 Cleveland Street P.O. Box 30002 Durham, NC 27702 (919) 560-2000</p>	<p>www.dpsnc.net</p>
<p>SUPERINTENDENT Pascal Mubenga, Ph.D. (919) 560-3749 pascal.mubenga@dpsnc.net</p> <p>Luvenia Foster, Executive Assistant luvenia_foster@dpsnc.net</p>	<p>https://www.dpsnc.net/domain/76</p>
<p>KEY CONTACT(S) FOR RESEARCH</p> <p>Refer to website at right for current information.</p> <p>Julie Spencer, Ed.D. Assistant Superintendent of Research & Accountability 511 Cleveland Street Durham, NC 27701 Phone: (919) 560-2000, extension 21027 Email: julie.spencer@dpsnc.net</p>	<p>https://www.dpsnc.net/domain/149</p> <p>This page provides information on conducting research in DPS and links to the necessary application forms.</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 31 elementary schools • 9 middle schools • 1 K-8 • 10 high schools (some are small programs) • 2 secondary schools (grades 6-12) • 3 specialty schools (alternative, hospital, virtual) 	<p>https://www.dpsnc.net/domain/78</p>

<p>STUDENTS (#) 31,360 students in 2021-2022</p> <p>Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO:: :</p>	<p>STUDENT DEMOGRAPHICS: American Indian: 47 Asian: 592 Hispanic/Latino: 10,718 Black: 12,492 White: 6004 Two or More Races: 1,486 Hawaiian/Pacific Islander: 21</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216:::NO:: (enter 2022 as the year; default is 2011)</p>
<p>DATA (INCLUDING DEMOGRAPHIC, ENROLLMENT, AND TEST SCORE DATA)</p>	<p>Facts & Figures about Durham Public Schools: https://www.dpsnc.net/domain/78</p> <p>Demographic/Enrollment Numbers: https://www.dpsnc.net/site/Default.aspx?PageID=324</p> <p>Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO::</p> <p>NC DPI School Report Cards: https://www.dpi.nc.gov/data-reports/school-report-cards</p> <p>Visit NC Department of Public Instruction website at https://www.dpi.nc.gov/data-reports</p>

Conducting Research in Durham Public Schools

If you are interested in conducting research in the Durham Public Schools (DPS), we encourage you to contact SRP to discuss whether we can assist you. ***DPS strongly requests that applications be reviewed by the School Research Partnership before being submitted to DPS.*** This can facilitate your application approval.

Durham Public Schools has an application procedure for requesting approval to conduct research with their students and/or staff populations. Their Coordinator of Grants, Research, and Development is responsible for review of research applications. Note the deadlines on their website at <https://www.dpsnc.net/domain/149>.

Special clarification of DPS research application process.

The application to conduct research in DPS can be found here:

<https://www.dpsnc.net/domain/149>, You will also see the deadline for submission and when you can expect to hear whether or not you will be permitted to work in DPS. For example, if you intend to start your study at the beginning of the 2022-2023 school year, the application deadline is July 13, 2022. It is also important to note that DPS charges \$100 to review an application to conduct research.

Researchers should not contact principals or schools prior to having their application officially approved by DPS. You may contact Dr. Julie Spencer (julie.spencer@dpsnc.net) if you have questions about conducting your study in DPS.

Obtaining Letters of Support for Grant Applications

Grant applications for school-based studies generally require a letter of support from a school system pledging their intent to cooperate with the study. DPS can potentially provide such a letter for you, and will consider such requests throughout the year and not just on dates when research applications are submitted. All such requests will be reviewed by the superintendent of DPS and you should allow a minimum of four weeks for your request to be considered; the earlier the request is submitted, the better. This request should also be submitted to the **contact person** listed in the chart for Durham (see above). There is also a routing slip that has been developed for Letters of Support. Researchers should start the process during the grant writing process.

Please also be aware of the following information pertaining to Durham Public Schools:

1. DPS only approves studies for 1 year at a time, even when the understanding is that it is a multi-year study.
2. The end date for studies will be April 30 so that the studies don't go into the final portion of the school year. This could affect some studies; thus it is important for researchers to be aware of this in preparing their proposals.
3. Upon conclusion of the research, a final report will be submitted to the Coordinator of Grants and Research at no charge. A copy of the final report must be submitted within two months of final data collection. However, if a more formal report is to be released, the author shall provide DPS a formal copy at no charge. The researcher further agrees to release this report for use by DPS without remuneration.
4. In exchange for the cooperation of DPS, the researcher agrees to present his/her results to the district's senior staff and other involved in the study at no cost to DPS.

ALAMANCE-BURLINGTON SCHOOL SYSTEM – OVERVIEW

<p>ADDRESS/PHONE 1712 Vaughn Road, Burlington, NC 27217-2916 (336) 570-6060 (P) (336) 570-6218 (F)</p>	<p>https://www.abss.k12.nc.us/</p>
<p>SUPERINTENDENT Dr. Jim Merrill (Interim Superintendent Jan 1- Jun 30 2022) Dr. Dain Butler (Superintendent starting July 1, 2022)</p>	<p>https://www.abss.k12.nc.us/domain/1562</p>
<p>KEY CONTACT(S) FOR RESEARCH Amy Richardson Chief Academic Officer (336) 438-4000 ext. 20083 amy_richardson@abss.k12.nc.us</p>	<p>https://www.abss.k12.nc.us/Domain/98 The Accountability, Research, and Evaluation department reviews research proposals in order to ensure compliance with all applicable ABSS Board of Education policies and procedures and facilitate partnerships for research.</p> <p>The webpage available in this section outlines the procedures for submitting a request to conduct research with Alamance-Burlington School System. https://www.abss.k12.nc.us/Page/23328</p>
<p>SCHOOLS (# AND TYPE)*</p> <ul style="list-style-type: none"> • 20 elementary schools (K-5) • 7 middle schools (grades 6-8) • 6 traditional high schools (grades 9-12) • Alamance-Burlington Middle College (on the campus of Alamance Community College) • Alamance-Burlington Career and Technical Education Center • Ray Street Academy (alternative learning for grades K-12) <p>*Data current as of 2020-2021 School Year</p>	<p>https://www.abss.k12.nc.us/domain/9523</p>

<p>STUDENTS (#) 21,917 students in 2021-2022</p> <p>Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO:::</p>	<p>American Indian: 60 Asian: 328 Hispanic/Latino: 6,261 Black: 5,379 White: 8,496 Two or More Races: 1,372 Hawaiian/Pacific Islander: 21</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216:::NO::: (enter 2022 as the year; default is 2011)</p>
<p>DATA (INCLUDING DEMOGRAPHIC, ENROLLMENT, AND TEST SCORE DATA)</p>	<p>NC DPI School Accounting and Reporting https://www.dpi.nc.gov/districts-schools/testing-and-school-accountability/school-accountability-and-reporting</p> <p>North Carolina School Report Cards: https://ncreports.ondemand.sas.com/src/</p> <p>Visit NC Department of Public Instruction website at https://www.dpi.nc.gov/data-reports</p>

Conducting Research in Alamance-Burlington Schools

(From <https://www.abss.k12.nc.us/Page/23328>, as of 5/17/2022)

The Alamance-Burlington School System welcomes periodic cooperation with individuals and agencies wishing to conduct research in the school system insofar as the proposed research is likely to result in improved services to students without detracting from the educational mission of the school.

Prior to beginning any proposed research and/or survey of students or staff members in the district, researchers must:

1. Familiarize themselves with ABSS Board Policy 4720 ([Student Surveys](#)) and 5230 ([Research Projects](#)).
2. Complete the [Application for Permission to Conduct Research](#).
3. Receive a signed letter of approval from the Alamance-Burlington School System and comply with each of its provisions.

Research requests will be reviewed on the last Friday of each month.

Research requests will not be approved after September 15 for the fall semester or February 15 for the spring semester.

Please note: Alamance-Burlington School System receives a large number of research requests. Approval is not guaranteed, even when the proposal complies with ABSS Board Policies 4720 and/or 5230.

Please allow sufficient lead time for approval. Many projects require Board approval, and most require significant groundwork during the approval process in order to ensure policy compliance and a good match between the researcher's project and appropriate research site and subjects.

Please contact abss_research@abss.k12.nc.us if you have additional questions or need to provide additional documentation.

(updated 03.16.2021)

CHAPEL HILL-CARRBORO CITY SCHOOLS – OVERVIEW

<p>ADDRESS/PHONE 750 S. Merritt Mill Rd. Chapel Hill, NC, 27516 (919) 967-8211 (P) (919) 933-4560 (F)</p>	<p>https://www.chccs.org/</p>
<p>SUPERINTENDENT Dr. Nyah Hamlett (919) 967-8211 x28226; superintendent@chccs.k12.nc.us</p>	<p>https://www.chccs.org/domain/1054 https://www.chccs.org/ Hover over ‘Our District’ Select ‘Leadership & Organization’</p>
<p>KEY CONTACT(S) FOR RESEARCH Diane N. Villwock, Ph.D. Executive Director, Assessment & Research (919) 967-8211, ext. 22409 dvillwock@chccs.k12.nc.us</p>	<p>The page below provides detailed information on submitting requests to conduct research in the Chapel Hill-Carrboro City Schools. https://www.chccs.org/site/Default.aspx?PageID=1174 https://www.chccs.org/domain/2488</p>
<p>SCHOOLS (# AND TYPE)*</p> <ul style="list-style-type: none"> • 11 elementary schools • 4 middle schools • 4 high schools • school for young people being treated at UNC Hospital 	<p>Overview: https://www.chccs.org/Page/11087</p> <p>School Data Profiles Report: https://app.powerbi.com/view?r=eyJrIjojZmM3NzAwYTQtM2EwMC00YzAzLWJiMzQtZGFjNTEfjNDRjYjNlIiwidCI6ImMyN2U1NDlkLTUyMzEtNDJjYS1hNmM2LTliNWw0Yzg0NzgwOCJ9&pageName=ReportSection819e116ccf90a6eb8b5c</p>
<p>STUDENTS (#) 11,406 students in 2021-2022</p> <p>Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO:::</p>	<p>American Indian: 11 Asian: 1,500 Hispanic/Latino: 2,029 Black: 1,305 White: 5,720 Two or More Races: 840 Hawaiian/Pacific Islander: 1</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216:::NO::: (enter 2022 as the school year; default is 2011)</p>

<p>DATA (INCLUDING DEMOGRAPHIC, ENROLLMENT, AND TEST SCORE DATA)</p>	<p>School Report: https://www.chccs.org/Page/8454</p> <p>NC DPI School Report Card: https://www.dpi.nc.gov/data-reports/school-report-cards</p> <p>Visit NC Department of Public Instruction website at https://www.dpi.nc.gov/data-reports</p>
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Conducting Research in Chapel Hill-Carrboro City Schools

If you are interested in conducting research in the Chapel Hill-Carrboro school system, we encourage you to contact SRP to discuss whether we can assist you.

CHARLOTTE-MECKLENBURG SCHOOLS – OVERVIEW

<p>ADDRESS/PHONE P.O. Box 30035 Charlotte, NC 28230-0035 (980) 343-3000 (P)</p>	<p>https://www.wearecms.com/</p>
<p>SUPERINTENDENT Hugh Hattabaugh, Interim Superintendent</p>	<p>Superintendent: https://www.cms.k12.nc.us/superintendent/Pages/default.aspx</p> <p>Leadership team: https://www.cms.k12.nc.us/superintendent/Pages/Management%20Team.aspx</p>
<p>KEY CONTACT(S) FOR RESEARCH Center for Research, Evaluation & Analytics Dr. Lindsay Messinger, Director of Research, Evaluation & Analytics (980) 343-1609 (P) lindsay1.messinger@cms.k12.nc.us</p>	<p>https://www.cms.k12.nc.us/cmsdepartments/accountability/Pages/Conducting-Research.aspx</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 116 elementary schools • 48 middle schools • 31 high schools • 3 alternative schools 	<p>https://www.cms.k12.nc.us/cmsschools/Pages/default.aspx</p> <p>Lists all Charlotte-Mecklenburg public schools, individual school websites, and additional school-specific information.</p>
<p>STUDENTS (#) 140,404 students in 2021-2022</p> <p>Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO:::</p>	<p>American Indian: 267 Asian: 9,908 Hispanic/Latino: 40,027 Black: 50,975 White: 34,755 Two or More Races: 4,297 Hawaiian/Pacific Islander: 175</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216:::NO::: (enter 2022 as year; default is 2011)</p>
<p>DATA (INCLUDING DEMOGRAPHIC, ENROLLMENT, AND TEST SCORE DATA)</p>	<p>Performance Dashboard: https://www.cms.k12.nc.us/cmsdepartments/accountability/Pages/PerformanceDashboardNew.aspx</p> <p>District Report Card: https://www.cms.k12.nc.us/cmsschools/drc/Page</p>

	<p>s/default.aspx</p> <p>NC School Report Card: https://www.dpi.nc.gov/data-reports/school-report-cards</p>
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Conducting Research in the Charlotte-Mecklenburg Schools

If you are interested in conducting research in the Charlotte-Mecklenburg Schools, we encourage you to contact SRP to discuss whether we can assist you. The key contacts for research noted in the above table can provide advice about research feasibility and review/approve research applications. Research applications to CMS typically take approximately 30 days from submission to decision but may take longer.

CHATHAM COUNTY SCHOOLS – OVERVIEW

<p>ADDRESS/PHONE 369 West Street, P.O. Box 128 Pittsboro, North Carolina 27312 (919) 542-3626 (P) (919) 542-1980 (F)</p>	<p>https://www.chatham.k12.nc.us/</p>
<p>SUPERINTENDENT Dr. Anthony D. Jackson, Superintendent ajackson@chatham.k12.nc.us</p> <p>Mrs. Kristin C. Guthrie Administrative Assistant to the Superintendent (919) 542-3626 (P)</p>	<p>https://www.chatham.k12.nc.us/Page/20868</p>
<p>KEY CONTACT(S) FOR RESEARCH Dr. Amanda Hartness Assistant Superintendent for Academic Services and Instructional Support Division 369 West Street Pittsboro, NC 27312 (919) 542-3626 (P) ahartness@chatham.k12.nc.us</p>	<p>http://www.chatham.k12.nc.us/domain/1608</p> <p>Due to COVID-19, Chatham County Schools will not be taking any new research projects at this time. We will need to limit the number of visitors in buildings and will be focusing our time on a safe and successful reentry to school in August. Please check back often to find if our status has changed. (as of 5/12/22)</p> <p>https://www.chatham.k12.nc.us/Page/20912</p> <p>https://www.chatham.k12.nc.us/Page/20872</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 7 pre-k schools • 6 elementary schools • 5 K-8 schools • 3 middle schools • 3 traditional high schools • 1 alternative high school • 1 early college <p>*Data current as of 2020-2021 school year</p>	<p>Links to all Chatham public schools, individual school web sites, and additional school-specific information are found on the home page, under the Schools drop-down menu.</p> <p>https://www.chatham.k12.nc.us/</p>

<p>STUDENTS (#) 8,828 students in 2021-2022</p> <p>Information taken from Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO:::</p>	<p>American Indian: 15 Asian: 118 Hispanic/Latino: 2,780 Black: 984 White: 4,474 Two or More Races: 443 Hawaiian/Pacific Islander: 14</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216:::NO::: (enter 2022 as year; default is 2011)</p>
<p>DATA (INCLUDING DEMOGRAPHIC, ENROLLMENT, AND TEST SCORE DATA)</p>	<p>School Testing Results: https://www.chatham.k12.nc.us/Page/20912</p> <p>First Ten Days, monthly, and historical enrollment information: https://www.chatham.k12.nc.us/Page/20910</p> <p>Demographic information on the school website: (current as of May 7, 2021) https://www.chatham.k12.nc.us/Page/23311</p> <p>NC Report Cards: https://ncreports.ondemand.sas.com/src/</p> <p>NC DPI School Report Cards: https://www.dpi.nc.gov/data-reports/school-report-cards</p> <p>Visit NC Department of Public Instruction website at https://www.dpi.nc.gov/data-reports</p>

Conducting Research in the Chatham County Schools

If you are interested in conducting research in the Chatham County schools, we encourage you to contact SRP to discuss whether we can assist you. In addition, the key contact for research noted in the table above can provide guidance regarding specific research proposals.

Chatham County Schools does not have a formal application process to conduct research; however, the board policy outlines the district’s philosophy with regard to external research:

Chatham School Board Policy 5230: PARTICIPATION IN RESEARCH PROJECTS

The board encourages agencies and individuals to conduct research on issues related to the effective operation of schools and student performance. The school district may assist in

research projects when the research results ultimately may benefit students. No surveys or research may be conducted without the permission of the superintendent or his or her designee.

The superintendent or his or her designee may approve a written request for participation in a research project if the project's purpose and methodology are compatible with the goals and objectives of the board and school district, and do not disrupt instructional time. The superintendent or his or her designee is encouraged to involve central office administrators, school administrators, teachers and parents in making this assessment.

Any project involving the survey of students will be in compliance with applicable federal regulations.

Legal References:

20 U.S.C. 1232(h): <https://www.govinfo.gov/content/pkg/USCODE-2011-title20/pdf/USCODE-2011-title20-chap31-subchapIII-part4-sec1232h.pdf>

G.S. 115C-47, -230:
https://www.ncleg.net/EnactedLegislation/Statutes/HTML/BySection/Chapter_115C/GS_115C-47.html

Cross References: Student Records (policy 4700):
https://boardpolicyonline.com/bl/?b=chatham_nc#&&hs=136064

Adopted: August 6, 2007

CUMBERLAND COUNTY SCHOOLS – OVERVIEW

<p>ADDRESS/PHONE 2465 Gillespie Street Fayetteville, NC 28306 (910) 678-2300 (P)</p> <p>Mailing Address: P.O. Box 2357 Fayetteville, NC 28302</p>	<p>http://ccs.k12.nc.us/</p>
<p>SUPERINTENDENT Dr. Marvin Connelly, Jr., Superintendent</p> <p>Mrs. Linda Caesar, Executive Assistant (910) 678-2312</p>	<p>https://www.ccs.k12.nc.us/domain/1100</p> <p>https://www.ccs.k12.nc.us/Page/1196</p>
<p>KEY CONTACT(S) FOR RESEARCH</p> <p>Communications and Public Relations Lindsay Whitley, Associate Superintendent Communications and Community Engagement (910) 678-2303 (P)</p>	<p>https://boardpolicyonline.com/bl/?b=cumberland#&&hs=127953</p> <p>This page provides information on conducting research in CCS and links to the necessary application forms.</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 52 elementary schools • 18 middle schools • 17 high schools • 2 virtual schools 	<p>https://www.ccs.k12.nc.us/domain/2697</p>
<p>STUDENTS (#) 48,117 students in 2021-22</p> <p>Military/Federally Connected Students: 13,430 (26.27%) (2018-19 data)</p> <p>Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216::NO:: :</p>	<p>American Indian: 691 Asian: 924 Hispanic/Latino: 7,345 Black: 21,880 White: 12,664 Two or More Races: 4,361 Hawaiian/Pacific Islander: 252</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216::NO:: (enter 2022 as year; default is 2011)</p>

<p>DATA (INCLUDING DEMOGRAPHIC, ENROLLMENT, AND TEST SCORE DATA)</p> <p>Data and Accountability: https://www.ccs.k12.nc.us/Domain/1623</p>	<p>Cumberland County Schools Planning Department: http://planning.ccs.k12.nc.us/ccs-demographics/</p> <p>NC DPI School Report Cards: https://www.dpi.nc.gov/data-reports/school-report-cards</p> <p>Visit NC Department of Public Instruction website at https://www.dpi.nc.gov/data-reports</p>
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Conducting Research in the Cumberland County Schools

If you are interested in conducting research in the Cumberland County schools, we encourage you to contact SRP to discuss whether we can assist you. In addition, the key contact for research noted in the table above can provide guidance regarding specific research proposals.

Detailed information and related policy links can be found at this link:
<https://boardpolicyonline.com/bl/?b=cumberland#&&hs=127953>

GRANVILLE COUNTY PUBLIC SCHOOLS – OVERVIEW

<p>ADDRESS/PHONE 101 Delacroix Street, P.O Box 927 Oxford, NC 27565 (919) 693-4613 (P) (919) 693-7391 (F)</p>	<p>http://www.gcs.k12.nc.us/</p>
<p>SUPERINTENDENT Alisa McLean, Ph.D. mcleana@gcs.k12.nc.us</p>	<p>https://www.gcs.k12.nc.us/our-district/our-superintendent</p>
<p>KEY CONTACT(S) FOR RESEARCH Amy C. Rice Testing & Accountability Coordinator ricea@gcs.k12.nc.us</p>	<p>https://boardpolicyonline.com/?b=granville Policy Code 5230 Participation in Research Projects</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 8 elementary schools • 3 middle schools • 4 high schools • Granville Academy (K-12) • Phoenix Academy 	<p>Individual school information can be accessed from the home page. Select “Schools” in the top right-hand corner: https://www.gcs.k12.nc.us/</p>
<p>STUDENTS (#) 6,684 in 2021-2022</p> <p>Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO:::</p>	<p>American Indian: 14 Asian: 33 Hispanic/Latino: 1509 Black: 2335 White: 2437 Two or More Races: 356 Hawaiian/Pacific Islander: 0</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216:::NO::: (enter 2022 as year; default is 2011)</p>
<p>DATA (INCLUDING DEMOGRAPHIC, ENROLLMENT, AND TEST SCORE DATA)</p>	<p>DPI NC School Report Cards: https://www.dpi.nc.gov/data-reports/school-report-cards</p> <p>Granville Testing and Accountability: https://www.gcs.k12.nc.us/departments/testing-and-accountability</p> <p>NC Dept. of Public Instruction website: https://www.dpi.nc.gov/data-reports</p>

Conducting Research in the Granville County Schools

If you are interested in conducting research in the Granville County schools, we encourage you to contact SRP to discuss whether we can assist you. In addition, the key contact for research noted in the above chart is available to discuss questions regarding research studies.

Granville County Schools does not have a formal application process to conduct research. Requests with as detailed information as possible about the proposed research should be sent to the key contact noted in the table above.

JOHNSTON COUNTY PUBLIC SCHOOLS – OVERVIEW

<p>ADDRESS/PHONE 2320 US 70 Business Hwy East, P.O Box 1336 Smithfield, NC 27577-1336 (919) 934-6031 (P) (919) 934-2586 (F)</p>	<p>http://www.johnston.k12.nc.us</p>
<p>SUPERINTENDENT Dr. Eric Bracy, Superintendent (effective 7/1/20) Andrea Dublin, Asst to Superintendent andreadublin@johnston.k12.nc.us (919) 934-6032 x 8054</p>	<p>https://www.johnston.k12.nc.us/domain/89</p>
<p>KEY CONTACT(S) FOR RESEARCH Cherry Johnson Director of Research & Grant Development Johnston County Public Schools cherryjohnson@johnston.k12.nc.us 919-934-9810 ext 4090</p>	<p>https://boardpolicyonline.com/bl/?b=johnston#&&hs=157534</p> <p>https://www.johnston.k12.nc.us/Domain/141</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 23 elementary schools • 12 middle schools • 9 high schools (some are small programs) • 1 K-8 school • 2 6-12 schools • 1 virtual school • 48 total schools 	<p>https://www.johnston.k12.nc.us/Page/12258</p>
<p>STUDENTS (#) 37,592</p> <p>Information taken from Johnston County district website: https://www.johnston.k12.nc.us/Page/12258</p>	<p>American Indian: 0.28% Asian: 0.8% Hispanic/Latino: 28.38% Black: 17.09% White: 48.13% Two or More Races: 5.22% Hawaiian/Pacific Islander: 0.95%</p> <p>https://www.johnston.k12.nc.us/Page/12258</p>

<p>DATA (INCLUDING DEMOGRAPHIC, ENROLLMENT, AND TEST SCORE DATA)</p> <p>Public Information: Caitlin Furr (effective April 2021) Executive Director of Communication (919) 934-3865 x 7032 caitlinfurr@johnston.k12.nc.us</p>	<p>Visit NC Department of Public Instruction website at https://www.dpi.nc.gov/data-reports</p> <p>Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO::</p> <p>NC DPI School Report Card: https://www.dpi.nc.gov/data-reports/school-report-cards</p>
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Conducting Research in the Johnston County Schools

If you are interested in conducting research in the Johnston County schools, we encourage you to contact SRP to discuss whether we can assist you. In addition, the key contact for research noted in the above table is available to discuss questions regarding research studies.

The Johnston County School District does not have a formal application process to conduct research. Requests to conduct research should be initiated with the key contact person listed above.

From Policy Code information at this link:
<https://boardpolicyonline.com/bl/?b=johnston#&&hs=157534>

The Johnston County Board of Education approves periodic cooperation with individuals and agencies wishing to conduct research in the school system insofar as the proposed research is likely to result in improved services to students without detracting from the educational mission of the school. The superintendent or designee shall review requests from individuals and/or agencies outside of the school system to distribute or administer any research project, survey, analysis or evaluation to students. Any such instrument must be approved by the superintendent or designee before a survey is administered or distributed to students.

NEW HANOVER COUNTY SCHOOLS – OVERVIEW

<p>ADDRESS/PHONE 6410 Carolina Beach Road Wilmington, NC 28412 (910) 254-4200 (P)</p>	<p>https://www.nhcs.net/</p>
<p>SUPERINTENDENT Dr. Charles Foust (effective September 1, 2020) charles.foust@nhcs.net</p>	<p>https://www.nhcs.net/about-us/superintendent</p>
<p>KEY CONTACT(S) FOR RESEARCH</p>	<p>http://media.microscribepub.com/landingpages/hanover.htm</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 25 elementary schools • 8 middle schools • 8 high schools • 2 alternative schools • 3 Pre-K Centers 	<p>https://www.nhcs.net/schools</p>
<p>STUDENTS (#) 24,843 (2022)</p> <p>Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO::: :</p>	<p>American Indian: 74 Asian: 395 Hispanic/Latino: 4,253 Black: 4,222 White: 14,636 Two or More Races: 1,237 Hawaiian/Pacific Islander: 26</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216:::NO::: (enter 2022 as year; default is 2011)</p>
<p>DATA (INCLUDING DEMOGRAPHIC, ENROLLMENT, AND TEST SCORE DATA)</p> <p>Ann Gibson, Chief Communications Officer ann.gibson@nhcs.net</p> <p>Public Information Request Form: https://www.nhcs.net/divisions/communication/public-records-requests</p>	<p>Visit NC Department of Public Instruction website at https://www.dpi.nc.gov/data-reports</p> <p>New Hanover County Schools Instruction and Academic Accountability: https://www.nhcs.net/divisions/instruction-and-academic-accountability</p> <p>National Center for Education Statistics District Search: https://nces.ed.gov/ccd/districtsearch/district_detail.asp?start=0&ID2=3703330</p>

Conducting Research in the New Hanover County Schools

If you are interested in conducting research in the New Hanover County schools, we encourage you to contact SRP to discuss whether we can assist you.

“The Superintendent is authorized to cooperate insofar as possible with colleges, universities, and other recognized research agencies in promoting potentially useful research. Because of the school system's proximity to the University of North Carolina at Wilmington, there is the potential for unusually large numbers of requests for studies in our schools. Accordingly, it may be necessary to limit the number and establish guidelines for the approval of studies. All research requests shall be reviewed by the school systems Internal Review Board (IRB).”

(Note: The above quote was found in July 2019 but the page it was on has not been available on the website since then.)

ORANGE COUNTY SCHOOLS – OVERVIEW

<p>ADDRESS/PHONE 200 East King Street Hillsborough, NC 27278 (919) 732-8126 (P) (919) 732-8120 or (919) 732-0044 (F)</p>	<p>http://www.orangecountyfirst.com/</p>
<p>SUPERINTENDENT Dr. Monique Felder Superintendent ocs.superintendent@orange.k12.nc.us (919) 732-8126 x10001</p>	<p>https://www.orangecountyfirst.com/Page/756</p>
<p>KEY CONTACT(S) FOR RESEARCH Melany Stowe, Public Information & Community Engagement Officer melany.stowe@orange.k12.nc.us 919-732-8126</p>	<p>https://www.orangecountyfirst.com/Page/756</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 7 elementary schools • 3 middle schools • 3 high schools • 1 alternative school 	<p>https://www.orangecountyfirst.com/domain/32</p>
<p>STUDENTS (#) 7,428 students in 2021-2022</p> <p>Information taken from Orange County Schools district website: https://www.orangecountyfirst.com/domain/43</p>	<p>American Indian: 0.14% Asian: 1.60% Hispanic/Latino: 26.48% Black: 13.91% White: 50.26% Two or More Races: 7.59% Hawaiian/Pacific Islander: 0.01%</p> <p>https://www.orangecountyfirst.com/domain/43</p>

<p>DATA (INCLUDING DEMOGRAPHIC, ENROLLMENT, AND TEST SCORE DATA)</p> <p>For Demographics info, contact Joy Toellen, Student Information System Coordinator, at joy.toellen@orange.k12.nc.us</p>	<p>Visit NC Department of Public Instruction website at https://www.dpi.nc.gov/data-reports</p> <p>NC DPI School Report Card: https://www.dpi.nc.gov/data-reports/school-report-cards</p> <p>Public Schools of North Carolina Statistical Profile http://apps.schools.nc.gov/ords/f?p=145:216::NO::</p>
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Conducting Research in the Orange County Schools

If you are interested in conducting research in the Orange County Schools, we encourage you to contact SRP to discuss whether we can assist you.

The Orange County School system’s Board of Education policy states the following regarding research in the schools:

The Orange County School System is supportive of the development of new educational knowledge through research within the local school community. It is the expressed desire of the Board and staff that the research be well planned and supervised to the point that it provides the least interruption possible to the currently adjusted instructional program. All research proposals must receive approval from the Associate Superintendent for Curriculum and Instruction prior to initiation of the research project. (3/17/08)

Research applications to Orange County Schools typically take approximately two weeks from submission to decision but may require additional time to review.

PENDER COUNTY SCHOOLS – OVERVIEW

<p>Pender County Schools 925 Penderlea Hwy Burgaw, NW 28425 (910) 259-2187 (P) (910) 259-0133 (F)</p>	<p>https://sites.google.com/pender.k12.nc.us/pcs/home</p>
<p>SUPERINTENDENT Dr. Steven Hill (910) 663-3524 (P) steven_hill@pender.k12.nc.us</p>	<p>https://sites.google.com/pender.k12.nc.us/pcs/about/superintendents-message</p>
<p>KEY CONTACT(S) FOR RESEARCH</p>	<p>https://pcspolicy.com/5000-community-relationships/item/217-participation-in-research-projects</p> <p>https://sites.google.com/pender.k12.nc.us/pcs/about/departments/organizational-development</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 1 preschool • 9 elementary schools • 7 middle schools • 4 high schools • 1 virtual academy 	<p>https://sites.google.com/pender.k12.nc.us/pcs/school-sites</p>
<p>STUDENTS (#) 10,104 in 2021-2022</p> <p>Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NO:::</p>	<p>American Indian: 25 Asian: 57 Hispanic/Latino: 1,669 Black: 1,135 White: 6,708 Two or More Races: 505 Hawaiian/Pacific Islander: 5</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216:::NO::: (enter 2022 as year; default is 2011)</p>

<p>DATA (INCLUDING DEMOGRAPHIC, ENROLLMENT, AND TEST SCORE DATA)</p>	<p>Visit NC Department of Public Instruction website at https://www.dpi.nc.gov/data-reports</p> <p>NC DPI School Report Cards: https://www.dpi.nc.gov/data-reports/school-report-cards</p>
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Conducting Research in the Pender County Schools

If you are interested in conducting research in the Pender County district, we encourage you to contact SRP to discuss whether we can assist you.

More information can be found at this link: <https://pcspolicy.com/5000-community-relationships/item/217-participation-in-research-projects>

PERSON COUNTY SCHOOLS – OVERVIEW

<p>ADDRESS/PHONE 304 South Morgan St. Roxboro, NC 27573 (336) 599-2191 (P) (336) 599-0844 (F)</p>	<p>https://www.pcsnc.org/</p>
<p>SUPERINTENDENT Rodney Peterson, Ph.D. peterisonr@person.k12.nc.us (336) 599-2191 x153</p>	<p>Message from the Superintendent: https://www.pcsnc.org/domain/32</p>
<p>KEY CONTACT(S) FOR RESEARCH Jarrod Dennis, Deputy Superintendent and Director of Technology 336-599-2191 x 22151 dennisj@person.k12.nc.us</p>	<p>See Policy Code 5230: Participation in Research Projects: https://boardpolicyonline.com/?b=person</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 2 preschools • 7 elementary schools • 2 middle schools • 1 high school • 2 Alternative program <p>14 total schools</p>	<p>Data from: https://www.pcsnc.org/Page/1 (select About Us → Facts and Figures at top of page)</p> <p>Public School Review: https://www.publicschoolreview.com/north-carolina/person-county</p>
<p>STUDENTS (#) 4,282 students in 2021-2022</p> <p>Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NQ::</p> <p>Demographic data can also be found on the Person County Schools district website: https://www.pcsnc.org/domain/568</p>	<p>American Indian: 17 Asian: 16 Hispanic/Latino: 508 Black: 1,307 White: 2,137 Two or More Races: 294 Hawaiian/Pacific Islander: 3</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216:::NO:: (enter 2022 as year; default is 2011)</p>

<p>DATA (INCLUDING DEMOGRAPHIC, ENROLLMENT, AND TEST SCORE DATA)</p>	<p>Welcome Letter for Person County Schools' Report Cards: https://www.pcsnc.org/Page/507</p> <p>NC DPI School Report Cards: https://www.dpi.nc.gov/data-reports/school-report-cards</p> <p>Visit NC Department of Public Instruction website at https://www.dpi.nc.gov/data-reports</p>
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Conducting Research in the Person County Schools

If you are interested in conducting research in the Person County district, we encourage you to contact SRP to discuss whether we can assist you.

Person County Schools does not have a formal application process for requesting research approval. Written requests with as detailed information as possible about the proposed research should be sent to the superintendent.

WAKE COUNTY PUBLIC SCHOOL SYSTEM – OVERVIEW

<p>ADDRESS/PHONE 5625 Dillard Drive Cary, NC 27518 (919) 431-7400</p>	<p>http://www.wcpss.net/</p>
<p>SUPERINTENDENT Cathy Q. Moore, M.A. Use this link to email: https://www.wcpss.net/Page/264</p>	<p>https://www.wcpss.net/domain/82</p>
<p>KEY CONTACT(S) FOR RESEARCH</p> <p>As noted in the instructions, applications should be sent to: wcpss-data-accountability@wcpss.net</p>	<p>The application information that should be reviewed first is at: http://www.wcpss.net/domain/2395 “Due to the COVID-19 pandemic, we have suspended all new data collection from teachers, students, and parents until further notice.”</p>
<p>SCHOOLS (# AND TYPE)</p> <ul style="list-style-type: none"> • 117 elementary schools • 37 middle schools • 31 high schools • 6 alternative schools • 3 K-8, 6-12 schools (academies) • 990 trailers (2019-20) 	<p>http://www.wcpss.net/domain/100</p>
<p>STUDENTS (#) 158,654 students in 2021-2022</p> <p>Information taken from the Public Schools of North Carolina Statistical Profile: http://apps.schools.nc.gov/ords/f?p=145:216:::NQ</p> <p>Year-by-year demographic data available on the Wake County Public School System website: https://www.wcpss.net/domain/100</p>	<p>American Indian: 399 Asian: 17,296 Hispanic/Latino: 29,934 Black: 35,319 White: 69,285 Two or More Races: 6,240 Hawaiian/Pacific Islander: 181</p> <p>http://apps.schools.nc.gov/ords/f?p=145:216:::NO (enter 2022 as year; default is 2011)</p>

<p>DATA (INCLUDING DEMOGRAPHIC, ENROLLMENT, AND TEST SCORE DATA)</p>	<p>Demographic information for the school system is available at http://www.wcpss.net/domain/100</p> <p>For WCPSS test score data, see: http://www.wcpss.net/site/Default.aspx?PageID=95</p> <p>Visit the NC Department of Public Instruction website at: https://www.dpi.nc.gov/data-reports</p>
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There is currently no distinction in our requirements for faculty vs. student applicants. All research proposals must adhere to the same standards. The Evaluation & Research Department staff members noted in the table above can provide advice about research feasibility and are responsible for reviewing and approving research applications.

Conducting Research in the Wake County Public School System

From the website 6/13/22: <https://www.wcpss.net/domain/2395>

Due to the COVID-19 pandemic, we have suspended all in-person data collection from teachers, students, and parents until further notice.

If you are interested in conducting research in the Wake County public school system, we encourage you to contact SRP to discuss whether we can assist you.

Research applications to WCPSS typically take approximately six weeks from submission to decision. Applications are typically reviewed monthly but not in June, July or August.

Extensive information about the topic “Request for Conducting Research” can be found at this link: <https://www.wcpss.net/domain/2395>

Excerpt from the 2018 Policy Manual, found at this link: https://boardpolicyonline.com/bl/?b=wake_new#&&hs=499837

Policy Code: 5230 Participation In Research Projects

The Wake County Board of Education encourages agencies and individuals to conduct research on issues related to student achievement and the effective operation of the school system.

For the purpose of this policy, "research" shall include (1) any collection of existing information (e.g., student test scores, attendance, grades, demographic information, etc.) that requires staff time to obtain and is not otherwise an existing public record; (2) any new data collection from students or staff, including but not limited to interviews, observations, and

surveys of staff or students; and (3) any analyses of existing data that are not publicly available.

Data, Research, and Accountability staff may approve a request for participation in a research project if:

1. the research results ultimately may benefit students of the school system;
2. the project's purpose and methodology are compatible with the goals and objectives of the Board and school system;
3. the project will not disrupt instructional time;
4. the costs of the project (in student/staff time) are low and the likely benefits to WCPSS are high in terms of potential insights, valid and reliable outcomes, and impact on practice;
5. the project has been submitted to a federally-recognized Institutional Review Board (IRB) for clearance prior to the application being reviewed unless the study is being conducted by the state education agency or a federal government agency. Evidence of actual IRB approval will be required before data collection actually begins should approval be granted, but it is not necessary during the application stage; and
6. the project is consistent with the implementation of existing district or school-based initiatives and programs.

Staff are encouraged to involve other central office administrators, school administrators, teachers, and parents in making this assessment.

All approved research projects must comply with any applicable policies regarding surveys of students, student records, and confidentiality of personal identifying information.

Legal References: [G.S. 115C-47, -230](#)
https://www.ncleg.net/EnactedLegislation/Statutes/HTML/BySection/Chapter_115C/GS_115C-47.html

Adopted: September 4, 2018