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**Research Dissemination RA Job Description**

The [Center for Child and Family Policy](https://childandfamilypolicy.duke.edu) (CCFP) is seeking a highly motivated student worker to provide research assistance in the summer of 2022. As part of our team, you will work on processing data from three long-term longitudinal studies that have followed participants from children into adulthood to understand their behavioral and psychological development. From recent interviews, we have self-report data as well as data from administrative records, such as court records, that we are preparing for analyses to understand how experiences early in life are related to adult well-being and utilization of public services.

**Responsibilities:**

A variety of tasks related to data processing, such as:

* Data cleaning and management in Excel and SAS
* Calculate summary statistics
* Write brief reports describing survey measures and corresponding data

**Requirements:**

* Must have excellent communication skills
* Must be able to manage details, meet deadlines, and be a self-starter
* Willingness to learn
* Strong interpersonal skills, including the ability to work well with faculty and staff
* Prior statistical experience is helpful but not required
* Must be living in North Carolina

Position is under the supervision of Dr. Jennifer Godwin, Research Scientist.

**Hours per week:** 8-10

**Compensation:** $15/hour

**Location:** flexible, some possibility of remote work

Submit your application:

To apply, please email a resume and letter of interest with the subject line “Elmore Position” to jgodwin@duke.edu. Please send the documents as a single PDF.

We will begin reviewing applications immediately and continue on a rolling basis.