Title of Research Project:___________________________________________________

Name and Title of Researcher:_____________________________________________

Department and Institution:_________________________________________________

Email Address:____________________________________________________________

Name and Title of PI/Supervisor:____________________________________________

IRB Protocol Number:______________________________________________________

Pledge of Confidentiality

Through my work on a NCERDC-approved project, I will have access to data derived from confidential files supplied to the North Carolina Education Research Data Center from the North Carolina Department of Public Instruction. I am aware of restrictions to use of such data specified by the Family Education Rights and Privacy Act (FERPA), enacted by the United States Congress and by North Carolina General Statute 115C.

I agree to fulfill my responsibilities on this project in accordance with the procedures and requirements established in the approved Data Use Agreement and Data Security Plan. These conditions include the following:

1. I will use data only for the research purposes set forth in the proposal.

2. I will not attempt to identify individuals, families, or households.

3. In the event of that the identity of an individual, family, or household is discovered inadvertently, I will:
   • make no use of this information,
   • inform the Data Center Director of this discovery,
   • safeguard or destroy this information as advised by the Data Center Director, and
   • not inform anyone else of this discovery.

4. I will never release data to anyone who has not been authorized by the Data Center to receive such data.
5. I will never report results in a way that could permit inadvertent disclosure of an individual. When tabulations are produced, any table with a cell with 1, 2, or 3 cases will be recategorized.

6. I will destroy the data at the end of this project.

Anyone failing to abide by the procedures established in the approved Data Use Agreement and Data Security Plan will lose access to data from the North Carolina Education Research Data Center.

Signature: _______________________________________________

Date: __________________________